

Dear Employer

HomeLet, the UK's market leading tenant referencing company have been asked to complete an assessment of one of your employees, as they're looking to move into a new rented property.

To assist us with our assessment we will be carrying out some background and financial checks which aim to ensure we can assist the tenant with their move. Part of these checks involves confirming their employment details.

Below you'll find a signed declaration from them; giving their permission for you to verify the information they have provided us.

I hereby confirm that the information provided by me regarding my employment details is to the best of my knowledge true. I consent to this information being verified by HomeLet contacting my employer.

APPLICANT'S SIGNATURE _____

PRINT NAME _____

DATE _____

LETTING AGENT REFERENCE _____

Calling us on **0845 155 8811** to provide us with an **Employment Reference** is the easiest way to complete this process. Should you prefer you can always return the e-mail or fax request you've received.

If we don't hear from you, one of our customer advisors will contact you soon; the call will only take a few minutes (any delays may unfortunately result in your employee's tenancy being delayed).

Our opening hours are 8.30am – 6pm Monday to Friday and 10am – 1pm on Saturday. We look forward to hearing from you soon.

Kind Regards,

HomeLet

Becor House, Green Lane, Lincoln LN6 7DL

